

Report for Virtual Meeting Committee

Committee Members:

Name	Area
Chris N - Chair	2
Bob C	8
Butch G	3A
Jared H	2
Patrick G	9
Reba-Anne L	8
Rick L	13A
Rob P	3
Walter G	12

- Committee was formed at the Orlando BOT Meeting where we created our mission statement (subject to approval at spring 2022 BOT meeting).
- We have met every month virtually.
- One of our primary objectives was to help enable a future virtual BOT meeting should the BOT choose to hold one. Towards this end, we did the following:
 - Evaluated multiple platforms and concluded that Zoom made the most sense because a) it had the required functionality, b) it was cost effective, and c) it was the only one that had significant user familiarity requiring the least amount of training.
 - Offered to create training modules and “Trustee Technology Pods” for any trustees who would be challenged by the technology or lacked a computer.
 - Identified the 6 necessary Guidance Code changes that would be required to allow virtual BOT meetings and submitted them as agenda items for the spring BOT meeting.
- We sent out a survey to the BOT to get information from the membership regarding the state of virtual meetings and how the VMC could provide additional support.
- We scheduled short virtual mock BOT meetings for 4/23 and 5/7 in order to a) test our recommended approach and b) to offer the BOT at large an opportunity to better understand how these meetings would work.
- Conducted the first mock BOT meeting with just the VMC, Harold A, and KC to test the platforms. While there were some significant issues that we would need to address prior to an actual meeting, we did successfully demonstrate the viability of the concept in handling all of the required tasks associated with a BOT meeting.
- As Chris N. plans to move out of Area 2 in June, he will be unable to run again for Trustee in June. He has committed to continuing serving as a past trustee on the VMC with Walter G as Co-Chair per our Guidance Code.

Submitted by Chris N.

4/29/22